



EPHA PRE-APPLICATION FOR HOUSING

www.esteshousing.org • 363 E Elkhorn Ave. Ste 101 • P.O. Box 1200 • Estes Park, CO 80517 • T 970-591-2535 • F 970-591-2538

Please be advised that all applicants will be screened equally before final acceptance into any Estes Park Housing Authority (EPHA) program. This screening involves criminal/civil background, credit history, previous landlord references and citizenship. A copy of the written screening policy is available upon request from EPHA. Please notify staff if you require assistance completing this form.

Please note: Every member of the household must be verifiably lawfully present in the United States.

APPLICATION WILL NOT BE PROCESSED IF INCOMPLETE OR UNSIGNED.

Head of Household (HOH) Name	Date of Birth
Current Street Address	City State Zip Code
Mailing Address (if different from street address)	Email Phone Number

Complete for each family member, including Head of Household (HOH). If additional space is needed, please write on back.

Name	Date Of Birth	Sex M or F	Disabled Y or N	Social Security # / Alien #
1. (HOH)				
2.				
3.				
4.				
5.				
6. Unborn Child Due Date:				

GROSS Monthly Income Information:

Head Of Household: Gross monthly wages: \$ _____ Place of Employment _____

Other Adult: Gross monthly wages: \$ _____ Place of Employment _____

Child Support \$ _____ Social Security \$ _____ Self Employment \$ _____ Pension \$ _____ Other \$ _____

Is your family currently: Living in Estes Valley? Y / N How long _____ Working in Estes Valley? Y / N
 Do you have a Section 8 voucher? Y / N Are you displaced due to a federally proclaimed natural disaster? Y / N
 Do you have any pets Y / N If so how many _____ and what type _____

Special Needs: Check any of the following, if needed:

___ Unit modified for vision-impaired ___ Unit modified for hearing-impaired ___ Unit without stairs ___ Wheelchair Accessible
 ___ Extra bedroom for live-in aide/medical equipment (*Requires 504 reasonable accommodation approval*)

Optional: Please circle: 1. White 2. Black 3. American Indian 4. Asian 5. Pacific Islander 6. Hispanic

UNIT SIZE DESIRED: 1 bedroom 2 bedroom 3 bedroom

PROPERTY: ___ CLEAVE STREET (1 bedroom) ___ FALCON RIDGE (1, 2, 3 bedrooms) ___ LONE TREE (1, 2, 3 bedrooms)
 ___ TALONS POINTE (2, 3 bedrooms) ___ PEAK VIEW (2,3 bedrooms) ___ THE PINES (1 bedroom, Senior 55+)

Head of Household (HOH) signature _____ Date _____

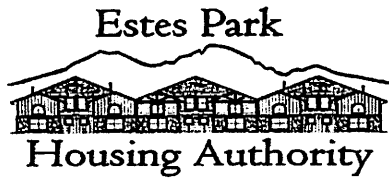
FOR OFFICE USE ONLY:

Date Received: _____ Reviewed By (initial): _____ Rec'd by: office ___ mail ___ fax ___ email ___



Applicant Certification: I certify that the above information on household composition and income is accurate and complete to the best of my knowledge and belief. I understand that providing false statements or information is punishable under federal law and providing false statements or information are grounds for termination of housing assistance and termination of tenancy.

All persons will be treated fairly and equally according to the Fair Housing Act and Section 504 of the Rehabilitation Act of 1973. EPHA does not discriminate based on race, color, national origin, religion, sex, familial status (including children under the age of 18 living with parents or legal custodians, pregnant women, and people securing custody of children under the age of 18), and disability. A 504 Coordinator has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's (HUD) regulations implementing Section 504 (24 CFR Part 8, dated June 2, 1988)



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PLEASE READ AND INITIAL THAT YOU UNDERSTAND EACH STATEMENT BELOW:

- _____ I understand my name will be placed on Estes Park Housing Authority (EPHA) waitlist(s). All contact will be made via 1st class mail to the mailing address on this application once my name nears the top of the list. When I am contacted, all information about my household will be verified during a screening process.

- _____ I understand I will need to declare citizenship eligibility or immigration status for all household members at the time of screening. A criminal background and credit check will be required by ALL adult household members (18 years old and over) at the time screening.

- _____ I understand that many of Estes Park properties are 'no pet' locations. If I have pets or plan to have pets, I am to communicate with the property manager as soon as possible.
you currently have.

- _____ I understand EPHA has a smoke-free policy which prohibits smoking of any substance within twenty five (25) feet of any building. I also understand that Federal law considers marijuana an illegal substance and is not allowed on EPHA properties.

- _____ I understand it is my responsibility to inform EPHA of any changes of income, address or family composition.

- _____ I understand a 'purge' letter may be mailed to the mailing address provided on this application of the most recent update. I must respond to all EPHA correspondence from EPHA within the time specified or my name will be removed from the waitlist(s).

- _____ I understand that in an effort to serve local residents first, EPHA has a preference to serve applicants that live and/or work in the Estes Valley.

Is any member of the household subject to State lifetime sex offender registration in any state? Y N

If yes, what member #, and what state are they registered? _____

List states in which household members have resided? _____

Is any household member listed age 62 or older as of 01/31/2010 who does not possess a social security number? Y N

If yes, what member #? _____

I understand and agree to the above information and my responsibilities as an applicant. I verify all information is true and accurate to the date below:

Head of Household (HOH) Printed Name

Date

Head of Household (HOH) Signature

Attached HUD-92006 Form

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Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants

SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing

Instructions: Optional Contact Person or Organization: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. **You may update, remove, or change the information you provide on this form at any time.** You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.

Applicant Name:	
Mailing Address:	
Telephone No:	Cell Phone No:
Name of Additional Contact Person or Organization:	
Address:	
Telephone No:	Cell Phone No:
E-Mail Address (if applicable):	
Relationship to Applicant:	
Reason for Contact: (Check all that apply)	
<input type="checkbox"/> Emergency	<input type="checkbox"/> Assist with Recertification Process
<input type="checkbox"/> Unable to contact you	<input type="checkbox"/> Change in lease terms
<input type="checkbox"/> Termination of rental assistance	<input type="checkbox"/> Change in house rules
<input type="checkbox"/> Eviction from unit	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Late payment of rent	
Commitment of Housing Authority or Owner: If you are approved for housing, this information will be kept as part of your tenant file. If issues arise during your tenancy or if you require any services or special care, we may contact the person or organization you listed to assist in resolving the issues or in providing any services or special care to you.	
Confidentiality Statement: The information provided on this form is confidential and will not be disclosed to anyone except as permitted by the applicant or applicable law.	
Legal Notification: Section 644 of the Housing and Community Development Act of 1992 (Public Law 102-550, approved October 28, 1992) requires each applicant for federally assisted housing to be offered the option of providing information regarding an additional contact person or organization. By accepting the applicant's application, the housing provider agrees to comply with the non-discrimination and equal opportunity requirements of 24 CFR section 5.105, including the prohibitions on discrimination in admission to or participation in federally assisted housing programs on the basis of race, color, religion, national origin, sex, disability, and familial status under the Fair Housing Act, and the prohibition on age discrimination under the Age Discrimination Act of 1975.	

Check this box if you choose not to provide the contact information.

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Signature of Applicant

Date

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public reporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 13604) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing programs to provide any individual or family applying for occupancy in HUD-assisted housing with the option to include in the application for occupancy the name, address, telephone number, and other relevant information of a family member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing provider with the person or organization identified by the tenant to assist in providing any delivery of services or special care to the tenant and assist with resolving any tenancy issues arising during the tenancy of such tenant. This supplemental application information is to be maintained by the housing provider and maintained as confidential information. Providing the information is basic to the operations of the HUD Assisted-Housing Program and is voluntary. It supports statutory requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reduction Act, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number.

Privacy Statement: Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by HUD to protect disbursement data from fraudulent actions.