

Estes Park Housing Authority

December 13, 2023 Meeting Agenda

Meeting Information:

Date: Wednesday, December 13, 2023

Time: 8:30AM – 10:30 AM

In Person: US Bank Bldg – Hix Room

Attendees:

EPHA Board Members
EPHA Staff

Board Packet

To be provided at the meeting:

- (Draft) Board Minutes
November 15, 2023
- ARPA MOU
 - Larimer County/ToEP Draft
 - ToEP/EPHA
 - Agreement Flow Chart
- EPHA Q3 Financials | 6E Cash Flow

Board Packet Cont.

To be provided at the meeting:

- Committee Structure Memo
- Complex Reports – Monthly
- Executive Director Documents (if provided)
 - For Board Reference Only

1. Call to Order, Public Comments, Approval of Minutes (5 min): Blackhurst

Objectives:

- a. Approval or amendment to agenda
- b. Public Comment
- c. Review and approve minutes for November 15, 2023

Outcome: Approve or amend minutes as submitted

Action Items

1. ARPA MOU ToEP/EPHA (15 min): Moulton

Objective: Discuss/Approval ARPA MOU

- a. ARPA Funds status and discussion of MOU

Action Item: Approval/Amendment of MOU between ToEP/EPHA for Phase One Development of Fish Hatchery

Discussion Items

2. Grand Estates – Prospective Purchase (15 min): Moulton

Objectives: Review the planned course of action and new single entity creation

- a. Review purchase status
- b. Loan assumption and requirements – Progress update
- c. Financing Structure Discussion

3. EPHA Q3 Financials / 6E Cash Flow Update (15 min): Moulton

Objectives: Reporting of financial audits for 2023.

- a. EPHA Q3 Financial Report
- b. 6E Cash Flow Update – Through November 2023

Action: None, reporting only

4. Committee Structures for 2024 (10 min): Moulton

Objectives: Discuss prospective committee structures for 2024 with planned voting and placement for committee assignments to occur during January regular EPHA meeting.

- a. Discussion of committee structure for 2024.

Action: None, staff direction for committee structure(s)

5. Complex Updates and Reports (5 min): Moffett / Moulton

Objectives: Operations review

- a. Question and Answer

6. Old Business/Additional Business (15 min): Moulton/Blackhurst

Objective: Allow additional discussion items

- a. Open position recruitment - Development Manager
- b. 213 Big Horn
- c. Housing Opportunity Fund (501c3) – No Update
- d. CCRD Cases – Interview/Amended Complaint, next steps
- e. Habitat - Raven path forward without EPHA
- f. Any other new business

6. Executive Session (20 min): For the purpose of discussing:

- The purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a) – Masonic Lodge | General Properties of Interest/Strategies to pursue.

AND

- Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and or instructing negotiators under C.R.S. Section 24-6-402(4)(e) – Masonic Lodge | Wildfire Development | General Properties of Interest/Strategies to pursue.

7. Adjourn