

Estes Park Housing Authority

September 13, 2023 Meeting Agenda

<p>Meeting Information:</p> <p>Date: Wednesday, September 13, 2023</p> <p>Time: 8:30AM – 10:30 AM</p> <p>In Person: US Bank Bldg – Hix Room</p> <p>Attendees: EPHA Board Members EPHA Staff</p>	<p>Board Packet</p> <p>To be provided at the meeting:</p> <ul style="list-style-type: none"> • (Draft) Board Minutes August 9, 2023 • 6E <ul style="list-style-type: none"> ○ Budget amendment 1 ○ 2024 Budget ○ Annual Housing Plan • Castle Ridge Predevelopment proposal 	<p>Board Packet Cont.</p> <p>To be provided at the meeting:</p> <ul style="list-style-type: none"> • Strategic planning proposals • 213 Big Horn Proposal • Executive Session Documents • Complex Reports – Monthly • 2nd Quarter 2023 Financials • Executive Director Documents (if provided) <ul style="list-style-type: none"> ○ For Board Reference Only
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1. Call to Order, Public Comments, Approval of Minutes (5 min): Blackhurst

Objectives:

- a. Public Comment
- b. Review and approve minutes for August 9, 2023

Outcome: Approve or amend minutes as submitted

Action Items

2. 6E Budget: 2023 Reallocation, 2024 Budget Proposal, Annual Housing Plan (20 min): Moulton

Objective: Approval of reallocation of 2023 and budget amendment 1; Approval of 2024 6E budget; Discussion of first Annual Housing Plan

- a. Discussion of the budget amendment and reallocation
- b. Discussion of 2024 proposed budget
- c. Discussion of first draft of Annual Housing Plan for 2024

Action Items: 1) Approval of reallocation and amendment #1 to 2023 6E Budget
2) Approval of 2024 6E budget

3. Castle Ridge: Predevelopment authorization (10 min): Moulton

Objectives: Review proposals for site development

- a. Review proposal memo and matrix

Action Items: 1) Approval of vendors to proceed with site development work

4. Strategic Planning Engagement (15 min): Moulton

Objectives: Review proposals strategic planning engagement

- b. Review proposal memo and matrix

Action Items: 1) Approval of vendor to proceed with strategic planning effort.

5. 213 Big Horn: Deed Restriction Proposal (20 min): Moulton
Objectives: Consider or continue deed restriction for 213 Big Horn, a Habitat for Humanity Project.

- c. Discuss the proposal for ‘purchasing’ workforce restriction on 213 Big Horn
Action Items: 1) Consideration of proposed 6E deed restriction purchase.

6. Executive Session (30 min): For the purpose of discussing:

- The purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a) – Grand Estates

AND

- Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and or instructing negotiators, under C.R.S. Section 24-6-402(4)(e) – Fish Hatchery, Peak View, Stanley, Stanley (DT), Beck, Delaware North, 381 S. St. Vrain

7. Housing Opportunities / Strategic Focus (10 min): Moulton

Objective: Discuss the status and next steps for existing opportunities

a. Grand Estates

- i. Discussion of a property acquisition target - Exec Session

Action Item: After Executive Session if necessary

b. Development Pipeline/Partnership Opportunities

- i. Estes Valley Development Pipeline Discussion
- ii. Strategic areas of focus
 - 1. Fish Hatchery
 - 2. Peak View
 - 3. Stanley
 - 4. Stanley (DT)
 - 5. Beck
 - 6. Delaware North
 - 7. 381 S. St. Vrain

Action Item: None Anticipated / After Executive Session if necessary

Discussion Items

8. Complex Updates and Reports (10 min): Moffett / Moulton

Objectives: Operations questions

- d. Question and Answer
- e. 2nd Quarter 2023 Financials Review

9. Old Business/Additional Business (10 min): Moulton/Blackhurst

Objective: Allow any additional discussion items

- a. Open position recruitment
- b. Housing Opportunity Fund (501c3) – No Update
- c. CCRD Cases – No Update
- d. Any other new business

10. Adjourn