

Estes Park Housing Authority

February 14, 2024 Meeting Agenda

<p>Meeting Information:</p> <p>Date: Wednesday, February 14, 2024</p> <p>Time: 8:30AM – 10:30 AM</p> <p>In Person: US Bank Bldg – Hix Room</p> <p>Attendees: EPHA Board Members EPHA Staff Habitat S. St. Vrain BASIS Architecture</p>	<p>Board Packet</p> <p>To be provided at the meeting:</p> <ul style="list-style-type: none"> • (Draft) Board Minutes January 10, 2024 • Complex Reports – Monthly 	<p>Board Packet Cont.</p> <p>To be provided at the meeting:</p> <ul style="list-style-type: none"> • Executive Director Documents (if provided) <ul style="list-style-type: none"> ○ For Board Reference Only
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1. Call to Order, Public Comments, Approval of Minutes (5 min): Blackhurst
Objectives:

- a. Approval or amendment to agenda
 - b. Public Comment
 - c. Review and approve minutes for January 10, 2024
- Outcome:** Approve or amend minutes as submitted

Action Items

1. 6E Financial Contribution to New Workforce Home (20 min): David Emerson / Pete Levine

Objective: Decision regarding financial contribution to create and preserve new workforce dedicate ownership opportunity

- a. Background
- b. Contribution
- c. Town Board Involvement

Action Item: Motion to commit 6E funds for 213 Big Horn and recommend to Town Board.

2. Initiated Ordinance (15 min): Moffett/Board Member Brown

Objective: Discuss adopting formal resolution regarding initiated ordinance 01-24.

- a. Discussion
- b. Implications for Castle Ridge - All future Development
- c. Legal Counsel Memo

Action Item: Motion to adopt/not adopt resolution

Discussion Items

1. **Purchase of Grand Estates - Update (5 min): Pete**
Objective: Update regarding purchase and loan assumption of Grand Estates Apartments.
 - a. Discussion/Update
Action Item: None, discussion only

2. **Castle Ridge (20 min): BASIS Architecture – Steve Lane**
Objectives: Update on status of predevelopment planning, beginning of entitlement.
 - a. Pre-development status; review of preliminary site plan
 - b. Entitlement - Begin process
 - c. Initiated ordinance potential impact on subdivision process
 - d. B.Public/Saunders/Dohn – Estimation Engagement**Action: None, reporting only**

3. **Housing Program Overview (20 min): Mabry/Bangs**
Objectives: Intro housing program proposals
 - a. Definition of Workforce
 - b. Rental Assistance Program(s)
 - c. Enhanced Down Payment Assistance – Deed Restriction
 - d. Action item proposed for March, present to Town Board in March/April**Action: Discussion and reporting only**

4. **6E – Lodging Tax Extension Cash Flow (5 min): Moffett**
Objectives: Discussion of 6E Cash flow as of 1/29/2024.
 - a. 6E Cash Flow Statement – Through January 2024 (Draft)**Action: None, reporting only**

5. **Complex Updates and Reports (5 min): Moffett / Moulton**
Objectives: Operations review
 - a. Question and Answer

6. **Old Business/Additional Business (15 min): Blackhurst**
Objective: Allow additional discussion items
 - a. Masonic Lodge – No response from ML
 - b. Wildfire – Partnership – **Levine to provide Update**
 - c. Commissioner training (May) - Reminder
 - d. Housing Opportunity Fund (501c3) – No Update
 - e. CCRD Cases – Amended Complaint response filed – no update
 - f. Any other new business

7. **Adjourn**